

ICAR-INDIAN INSTITUTE OF WATER MANAGEMENT

CHANDRASEKHARPUR, BHUBANESWAR-751023.

TENDER PAPER

FOR

**DISPOSAL OF CONDEMNED E-WASTE ITEMS
ON AS IS WHERE IS BASIS**

Annexure-I : *Tender Call Notice*
Annexure-II : *Disposal Tender Form (Financial Bid)*
Annexure-III : *Terms and Conditions*

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भाकृअनुप-भारतीय जल प्रबंधन संस्थान
ICAR-INDIAN INSTITUTE OF WATER MANAGEMENT
(भारतीय कृषि अनुसंधान परिषद /Indian Council of Agricultural Research)
रेल विहार के सामने, चन्द्रशेखरपुर, भुवनेश्वर -751023, ओड़ीशा
Opp. Rail Vihar, Chandrasekharpur, Bhubaneswar-751023. Odisha



Advertisement No. **ICAR-IIWM/23/2017**

SHORT AUCTION BIDS NOTICE

The Director, ICAR-Indian Institute of Water Management, Bhubaneswar invites sealed bids from the interested authorised/registered e-waste collection center in the prescribed tender form for disposal of condemned e-waste items on **AS IS WHERE IS BASIS**. The e-waste items are located at ICAR-IIWM Main Office, Chandrasekharpur, Bhubaneswar.

LOT NO.	E-WASTE ITEMS	QUANTITY
LOT -1	DESKTOP COMPUTER	41NOS.
	PRINTER	52 NOS.
	PRINTER SHARING SWITCH	01 NO.
	HARD DISK	01 NO.
	CD ROM DRIVE	01 NO.
	CD WRITER	01 NO.
	SCANNER	05 NOS.
	LAPTOP	04 NOS.
	PROJECTOR	01 NO.
	SERVER	01 NO.
	UPS	40 NOS.
	STABILISER	15 NOS.
	AIR COOLER (BIG & SMALL)	13 NOS.
	ELECTRONICS TYPEWRITER	02 NOS.
	FAX MACHINE	01 NO.
	XEROX MACHINE	02 NOS.
	HANDY CAM	01 NO.
	COLOUR TV	02 NOS.
	SET TOP BOX	09 NOS.
	STAND FAN	01 NO.
	FLOOR CLEANER	01 NO.
AIR DUST NURTALIZER	02 NOS.	
LAMINATION MACHINE	01 NO.	
ELECTRONICS CALL BELL	03 NOS.	
DVD	01 NO.	

The Last Date for receipt of bid : **19.09.2017 upto 05.00 P.M.**
Opening of bids : **20.09.2017 upto 11.00 A.M.**
Date of inspection of condemned e-waste items : **06.09.2017 and 13.09.2017** at ICAR-IIWM Main Office.

The bidders are requested to send the sealed bid quoting their bid value alongwith bid security of the assessed price of the goods in shape of demand draft drawn in favour of "ICAR-UNIT-IIWM" payable at Bhubaneswar drawn on any nationalized bank by REGISTERED POST/BY COURIER/SPEED POST ETC. superscribing tender no. and due date. The bidder himself or his authorized representatives may remain present at the time of opening the bids. The details of bid documents and terms & conditions are available at the ICAR-IIWM Website www.iiwm.res.in. The bidders may download the bid document and submit the same with the prescribed tender fee and bid security.

BRIEF TERMS & CONDITIONS:

1. The tenderer should submit a copy of valid authorization/registration obtained from Central Pollution Control Board or State Pollution Control Board.
2. Tenders submitted in prescribed form only will be entertained.
3. The tender document is not transferable.
4. In the event of the date of tender opening being declared a closed holiday for Central Govt. Offices, the due date for submission of tender documents and the opening of tender will be on the following working day at the appointed time and venue.
5. **Bid Security/EMD**- 5% of total assessed bid value should accompany with tender documents in form of D.D./Bankers Cheque/Pay Order drawn in favour of "ICAR-UNIT-IIWM" payable at Bhubaneswar drawn on any nationalized bank. The Bid Security/EMD amount shall bear no interest. The tender without the prescribed Bid Security EMD amount will be rejected.
6. Late Tender: Tender will not be accepted after due date and prescribed time.
7. The cost of tender fee of ₹500.00 in form of DD/Bankers Cheque/Pay order drawn in favour of "ICAR-UNIT-IIWM" payable at Bhubaneswar drawn on any nationalized bank is required to be submitted along with the tender, failing which their tender cannot be considered by the office.
8. The officials of ICAR-IIWM and their family members are not eligible for participating in this bid.
9. The successful bidders will have to deposit either entire bidding amount or 25% of the bidding amount at the auction site on the date of auction on receipt of acceptance letter.
10. The highest successful bidder fulfilling all the terms and conditions of the bid shall be awarded the auction sale order.
11. The terms and conditions are not exhaustive but general in nature. ICAR-IIWM shall have the right to clarify any clause or part thereof the terms and conditions and that will be final and binding.
12. The highest bidder shall be required to lift all the items from the site at his own cost within seven days after payment of the full amount and receipt of approval from office.
13. The Director, ICAR-IIWM, Bhubaneswar reserves the right to accept/cancel any bid without any further notice and assigning reasons thereof. The Director also reserves the right to relax any of the condition stipulated in the tender.

Administrative Officer

DISPOSAL TENDER FORM**FINANCIAL BID**

Tender Advertisement No. :

1. Name of the tenderer :

2. Address :

3. Telephone, Fax & Mobile No. :

4. E-mail :

5. Material Description :

LOT NO.	E-WASTE ITEMS	QUANTITY	AMOUNT (IN FIGURES)
LOT -1	DESKTOP COMPUTER	41NOS.	
	PRINTER	52 NOS.	
	PRINTER SHARING SWITCH	01 NO.	
	HARD DISK	01 NO.	
	CD ROM DRIVE	01 NO.	
	CD WRITER	01 NO.	
	SCANNER	05 NOS.	
	LAPTOP	04 NOS.	
	PROJECTOR	01 NO.	
	SERVER	01 NO.	
	UPS	40 NOS.	
	STABILISER	15 NOS.	
	AIR COOLER (BIG & SMALL)	13 NOS.	
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	HANDY CAM	01 NO.	
	COLOUR TV	02 NOS.	
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	STAND FAN	01 NO.	
	FLOOR CLEANER	01 NO.	
AIR DUST NURTALIZER	02 NOS.		
LAMINATION MACHINE	01 NO.		
ELECTRONICS CALL BELL	03 NOS.		
DVD	01 NO.		
TOTAL			

(Rupees in words _____)

_____) Only.

6. I/We have gone through the terms and conditions of the tender and agreed to and it shall remain binding upon me/us and may be accepted at any time before the expiration of that period.

7. Details of tender fee vide Demand Draft/Bankers Cheque/Pay order No._____ dated_____ for ₹500.00 (Rupees five hundred only).
8. Details of Earnest Money deposited by Demand Draft/Bankers Cheque/Pay order No._____ dated_____ bank name _____ for ₹_____
9. I/We hereby declare that I/We have no relations of whatsoever nature with the Institute and/or with the employees of this Institute.

Signature:_____

Full Name:_____

Designation:_____

Address:_____

To

The Director,
ICAR-Indian Institute of Water Management,
Chandrasekharpur,
Bhubaneswar-751023.

फ़ैक्स/Fax: (0674)-2301651
टेलीफ़ोन/Tel: (0674)-2300060(निदेशक /Director)
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वेब/Web: www.iwm.res.in



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ICAR-INDIAN INSTITUTE OF WATER MANAGEMENT
(भारतीय कृषि अनुसंधान परिषद /Indian Council of Agricultural Research)
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GENERAL TERMS AND CONDITIONS FOR THE AUCTION/DISPOSALS OF UNSERVICEABLE STORES (COMPUTER, PRINTER, UPS, STABILISER, AIR COOLER ETC.)

1. DEFINITION

The following expression used in the sale order/tender documents shall have the meaning as indicated against each of these:

- 1.1 The "Seller" means ICAR-Indian Institute of Water Management, Opp. Rail Vihar, Chandrasekharpur, Bhubaneswar-751023 and shall include its successors and assigns.
- 1.2 The "Purchaser" shall mean the person, firm or corporation to whom sale order is issued.

2. GENERAL INSTRUCTIONS TO TENDERERS

- 2.1 **Tenderers those who are empaneled by the Central Pollution Control Board or State Pollution Control Board must submit their tender in the enclosed form only, duly signed, with the name and address written in block letters. One copy of these terms and conditions duly signed on all the pages must be submitted along with the completed tender form.**
- 2.2 Tenders must be submitted in sealed cover super scribed with the tender number & it's due date and send by SPEED POST/REGD. POST/COURIER ETC. or may be dropped in the tender box available in the office.
- 2.3 The consolidated rate must be clearly written both in figures and in words without any overwriting. The corrections, if any, must be initialed with date by the tenderer.
- 2.4 The goods are to be sold on **"AS IS WHERE IS BASIS"** lying in the ICAR-IIWM Main Campus, Chandrasekharpur, Bhubaneswar. They shall be lifted by the buyer with all faults and notwithstanding any error or mis-statement of description, measurement, quantity, weight, enumeration or otherwise and without question on the part of purchaser, and no claim shall lie against seller for compensation nor shall allowance be made on account of such faults, mis-statements or errors although due care has been taken to describe the items to be auctioned.
- 2.5 Not such inspection shall have in fact taken place to have notice of all defects as aforesaid which might have discovered on inspection and shall not be entitled to compensation on account thereof. Nor shall any party to this contract be entitled to claim or recover any compensation by way of damages or otherwise of the goods sold are not available by reasons of not being at specific place and the contract shall stand cancelled.
- 2.6 Purchaser may, therefore, note in this connection that they have to accept all the materials **(AS IS WHERE IS BASIS)** on payment of their accepted offer.
- 2.7 ICAR-Indian Institute of Water Management, Bhubaneswar reserves the right to withhold sale of any piece/part/quantity of any item/lot from the disposal quantity which is deemed fit for the Institute use.
- 2.8 The offer must be firm and valid for acceptance for minimum period of three months from the date of opening of the tender.
- 2.9 Once the contract is finalized, no revision of rate will be entertained during the currency of the contract.
- 2.10 The tender documents are not TRANSFERABLE.

- 2.11 The tender shall be completely filled in all respects. The incomplete tender in any particular manner shall be liable for rejection.
- 2.12 The address given in the tender shall be deemed to be purchaser's business address and the correspondence sent on that address shall be considered to have been delivered to the purchaser.
- 2.13 BID WILL BE CARRIED OUT/SOLD OUT AS **ONE LOT** OF CONDEMNED E-WASTE MATERIAL AND NOT IN PIECES.

3. DECLARATION

Tenderer must state whether he is the relative of Director or any Member of this Institute or tenderer is a firm in which our any Member/Director or his relative is a partner or tenderer is company.

4. INSPECTION OF MATERIALS

- 4.1 The intending tenderers can inspect the materials as per the time and date mentioned in disposal tender notice. One tenderer would be allowed for inspection of disposal item once only. E-waste item are available at ICAR-IIWM Main Campus.
- 4.2 The bidder may inspect the items before submitting the bid on date and time indicated in the tender form and satisfied themselves about the item they are bidding for. No request for inspection of items after submission of bid will be considered. No complaints whatsoever will be entertained after the bid is submitted or after the items lifted from the premises.

5. BID SECURITY/EARNEST MONEY AND SECURITY DEPOSIT

- 5.1 Each tender must be accompanied with the requisite amount of Bid Security/Earnest Money Deposit (EMD) as indicated in the tender notice by way of a crossed Demand Draft/Bankers Cheque/Pay Order in favour of "ICAR-UNIT-IIWM" payable at Bhubaneswar drawn on any nationalized bank. Bid Security/EMD will not be accepted in any other form and tender received without Bid Security/Earnest Money Deposit as required will be rejected. No adjustment will be made in respect of Bid Security/Earnest Money Deposit against any other bills/deposits. A reference to the Bid Security/Earnest Money Deposit having been deposited must be contained in the tender form. **The EMD shall be forfeited if the tender reviles from his offer for whatever reasons.**
- 5.2 The interested parties have to deposit Bid Security/EMD in the form of Demand Draft/Banker Cheque/Pay Order only. The Bid Security/Earnest Money Deposit shall bear no interest. The Bid Security/EMD of the unsuccessful tenderers will be refunded after the offer of contract to the successful Bidder.
- 5.3 The Bid Security Deposit/EMD of the successful bidder shall be retained for satisfactory performance of the contract and shall be released within 30 days after satisfactory lifting of material from the site/completion of the contract.
- 5.4 Any payment in shape of cash will not be accepted.

6. ISSUE OF SALE LETTER AND APPROVAL OF MATERIALS

- 6.1 The highest bidder will be issued acceptance letter and on receipt of acceptance letter, the purchaser shall deposit either entire amount or 25% of the bid value on the date of auction and the remaining amount shall be deposited without adjustment of EMD after getting the sale order from office.
- 6.2 **After getting the sale order and making the full payment, the purchaser shall lift materials from the ICAR-IIWM premises within 4 days.**
- 6.3 The purchaser will have to make his/their own arrangement for loading and transportation of the materials at their own cost, after satisfying all the security and safety regulations in force within the Institute.
- 6.4 The purchaser will have to make his own arrangement for cutting or fabricated materials, if any, after taking all precautions for job as per the direction of the Administrative Officer, ICAR-IIWM, Bhubaneswar or authorised representative at his own cost.
- 6.5 Purchaser must ensure that entire material offered by seller is lifted before expiry of contract period. The purchaser must effect complete removal of materials from site within the specified date of delivery. If any extension of removal period is required by purchaser the same must be applied for and got approved giving cogent reason(s) before expiry of removal schedule. No request for extension of removal would be entertained after expiry of removal schedule. Also, the seller reserves his right to refuse extension of removal period assigning any reason therefore. In case, the materials are not removed as above, the purchaser shall be given delivery of the materials within

one month from the date of expiry of free delivery on payment of ground rent @₹250/- per day or 2% of the value of stores remaining un-removed for every week or part thereof, whichever is higher. The ground rent shall be payable by way of a crossed Demand Draft/Bankers Cheque/Pay Order in favour of "ICAR-UNIT-IIWM" payable at Bhubaneswar drawn on any nationalized bank before actual removals. The materials not so removed will then be treated as abandoned group(s) and the security deposit and other sums paid for the group(s) will be forfeited without any reference to the remover. If the group(s) has/have been so treated abandoned, the seller have the right to re-sell such group(s) which will then be treated as property of this institute, on such terms and conditions as may be deemed fit by the seller without any further reference to the purchaser.

- 6.6 For the workmen to be employed by the purchaser for collection of material and handling of items in Institute premises, the contractor will have to abide by the Workmen's Compensation Act. and other statutory provisions as applicable. The seller would have no liability on this account.
- 6.7 The purchaser's workmen shall have to abide by the rules and regulations including, Safety and security regulation. Entry inside the Institute would be only against Gate Pass for his men and equipment, for which purchaser will have to apply in advance before lifting of material commences.
- 6.8 Director of this Institute has the right to withhold any item/items from the lot without assigning any reason, whatsoever.
- 6.9 **The person taking delivery must carry proper authorization from the purchaser.**

7. **DISPUTES**

- 7.1 In the event of any disputes or difference of opinion between the seller and the purchaser to the respective rights and obligations of the parties hereunder or as to the true intent and meaning of these presents or any articles or conditions thereof, such dispute or difference of opinion (except the matter regarding which the decision has been specially provided for, in the terms and conditions) shall be referred to the sole arbitrator of the Director of this Institute or his nominated representatives and whose decision shall be final, conclusive and binding on the parties.
- 7.2 ICAR-Indian Institute of Water Management, Chandrasekharpur, Bhubaneswar has the right to accept or reject in part or full of any tender or all tenders without assigning any reason, whatsoever.

8. **LEGAL JURISDICTION**

- 8.1 In case of any legal issue arising out of the tender contract the same will be subject to the jurisdiction of the Court at only to exclusion of all other Court or Courts.

The above terms and conditions have been read by me/us and I/we shall abide by the same.

Signature: _____

On behalf of

Name: _____

Address: _____

Telephone No.: _____

Mobile No.: _____

Email ID: _____